

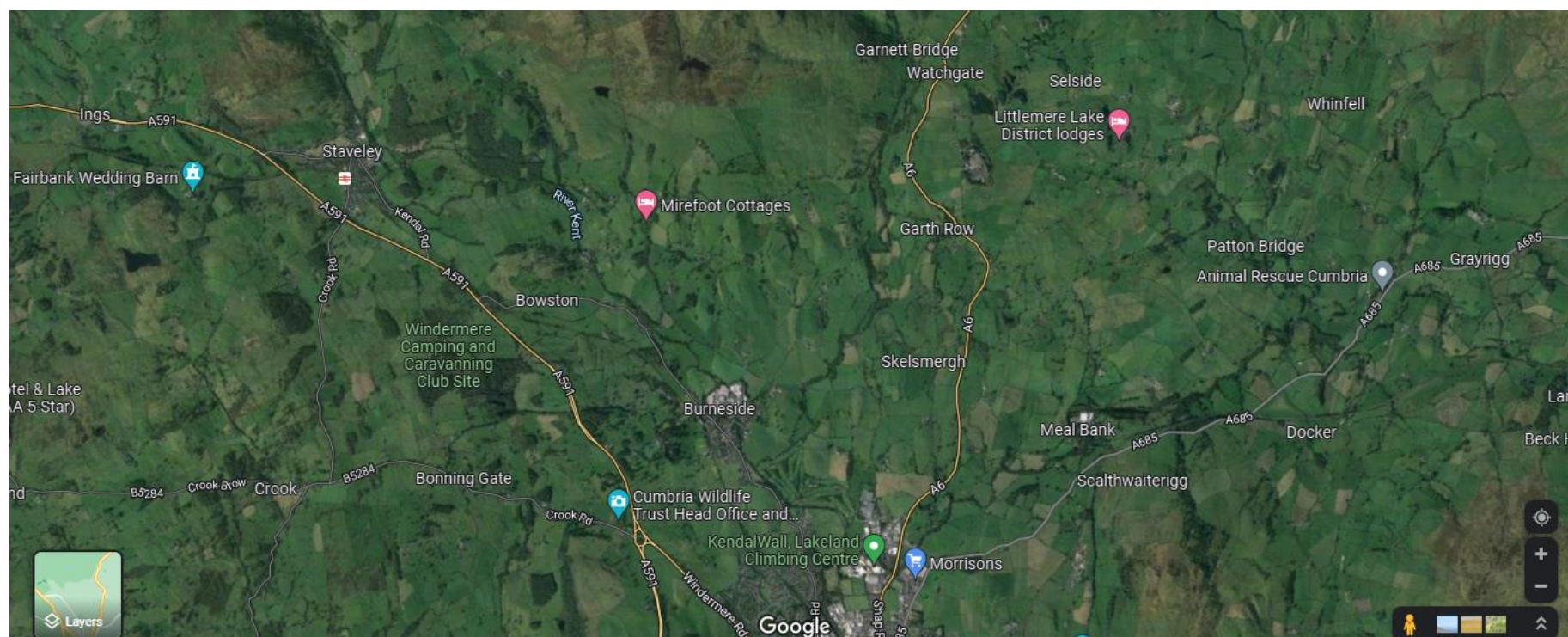
## Burneside Parish Council (Strickland Ketel and Strickland Roger Parishes)

### Community Emergency Plan

Date Adopted: 26/10/2023

Last Reviewed: 13/11/2025

Review Due: 13/11/2026



## 1. COMMUNITY RESPONSE GROUP (CRG)

If nominating a Parish Council Clerk as part of the CRG, consider if they live locally and would therefore be the best person to use as a contact for this area in an emergency situation. If the Clerk lives out of area, consider a nominated Councillor for example, or perhaps the Chair, who lives locally.

| Name                              | Contact No. | Email: | Address and post code |
|-----------------------------------|-------------|--------|-----------------------|
| William Huck<br>(Chairman)        |             |        |                       |
| Kevin Price<br>(Clerk)            |             |        |                       |
| Julie Huck<br>(Councillor)        |             |        |                       |
| Tonia Armer<br>(Councillor)       |             |        |                       |
| Tracy Dale<br>(Councillor)        |             |        |                       |
| Stephen Roberts<br>(Councillor)   |             |        |                       |
| Derrick Wade<br>(Councillor)      |             |        |                       |
| Phill Alder<br>(Councillor)       |             |        |                       |
| Sally Gibson<br>(Councillor)      |             |        |                       |
| Jennifer Harrison<br>(Councillor) |             |        |                       |
| Liz Bingham<br>(Church Warden)    |             |        |                       |

\* Indicates the person who will coordinate the community response, and be the point of contact for local authorities / emergency services. If unavailable, the next person listed will do this.

Copies of this Emergency Plan are restricted and will be held by the CRG members.

An electronic copy of the plan will also be made accessible to local authorities and emergency services via Resilience Direct- contact [Kate.mcgibbon@cumbria.gov.uk](mailto:Kate.mcgibbon@cumbria.gov.uk) on how to do this.

## 2. PURPOSE

### Definition of an emergency:

An emergency / major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with as part of the emergency services, local authorities and other organisations normal day-to-day activities.

### Aim of the Community Emergency Plan:

To increase resilience within the local community before, during and after emergencies, and to link into the county and district councils', and emergency services' emergency response structures, where appropriate. This Plan documents how **Strickland Ketel and Strickland Roger** would respond in an emergency situation.

e.g., while awaiting the assistance of statutory authorities / emergency services, or in support of them.

**It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.**

The plan may also be used when there is no emergency, but when the group feels it would be beneficial to do so. E.g. when snow or icy conditions cause problems for some residents trying to get out to shop for food and collect prescriptions.

### Objectives:

- Identify possible emergencies, impacts on the community, and relevant actions.
- Identify communications and resources in the community available to assist in an emergency
- Consider vulnerable people / groups in the community who may need additional support.
- Provide contact details for the Community Response Group (CRG), key community resources, the Emergency Services, and County and District Councils.
- Risk assess the proposed community response.

### 3. ACTIVATION OF THE PLAN

This plan will be activated by the Community Response Group (CRG). The group will meet in person or communicate remotely to assess the situation, ring Emergency Services and consult with the District Council if necessary. The CRG will then put all or part of the Plan into effect as appropriate.

The Plan may be activated when:

- An emergency has occurred
- Warnings are received prior to an anticipated emergency
- Emergency services request support or are not able to attend immediately.
- No emergency / warning has occurred but it is felt a community response would be of benefit, particularly for more vulnerable residents e.g. prolonged cold snap and icy conditions.

Volunteers may be put on stand-by prior to full activation of the plan, depending on the situation.

#### Local indicators / early warning signs (optional)

| Indicator                                                     | Detail                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Flood alerts and warnings</i>                              | <i>These will provide an early warning sign. Flood alerts and warnings: <a href="https://check-for-flooding.service.gov.uk/alerts-and-warnings">https://check-for-flooding.service.gov.uk/alerts-and-warnings</a></i>                                                 |
| <i>Heat warnings</i>                                          | <i>Heat warnings may be issued; this may give early warning signs.<br/><a href="https://www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings#?date=2022-08-27">https://www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings#?date=2022-08-27</a></i>  |
| <i>Snow and ice warnings</i>                                  | <i>Cold weather warning may provide early warning for snow and ice.<br/><a href="https://www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings#?date=2022-08-27">https://www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings#?date=2022-08-27</a></i> |
| <i>River Levels</i>                                           | <i>The river level at Bowston can be found here:<br/><a href="https://check-for-flooding.service.gov.uk/station/5017">https://check-for-flooding.service.gov.uk/station/5017</a></i>                                                                                  |
| <i>Direct contact from residents, social media posts etc.</i> | <i>These can be verified on the ground.</i>                                                                                                                                                                                                                           |

#### 4. POSSIBLE EMERGENCIES, IMPACTS & ACTIONS

A list of the possible emergencies which could affect our community, their impact and the local actions which could help.

The Community Response Group will undertake a risk assessment of these actions.

| Type of emergency                        | Potential impacts                                                                                                                                                                                                                      | Actions - Prepare                                                                                                                                                                                                                                                                   | Actions - Response                                                                                                                                                                                                                                                                                      |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Flooding                                 | Damaged properties, inhabitable, loss of possessions. Persons requiring rescue/ risk to life.                                                                                                                                          | -See notes for flood response in section 5.                                                                                                                                                                                                                                         | -Open up Place of Safety.<br>-Identify affected properties and those most at risk.<br>-Coordinate with emergency services.<br>-Keep volunteers safe.                                                                                                                                                    |
| Technical failure of electricity network | Residents with no access to power for a prolonged period of time. Most vulnerable are those with only electric power, heat, and cooking facilities. Also older residents, the sick and very young are most at risk in cold conditions. | -Information in local newsletter / social media to encourage preparing for winter.<br>-Promote the free Priority Service Register (Electricity NW) for residents most at risk.<br>-Identify existing local groups and networks which may be in contact with residents most at risk. | -Contact Electricity NW for update.<br>-Identify residents most at risk.<br>-Activate 'telephone tree' and use local social media to check on residents.<br>-Open up Place of Safety for hot refreshments and information point.<br>-Coordinate hot refreshments delivery to housebound residents.      |
| Low temperatures and heavy snow          | Vulnerable groups affected by cold. Not safe for older/vulnerable groups to use footpaths if icy etc. Temporary loss of services e.g. buses. Burst pipes. More rural parts of the Parish may be cut off.                               | -Make sure grit bins are filled by Westmorland and Furness.<br>-Identify existing local groups and networks which may be in contact with residents most at risk.                                                                                                                    | -Make sure road routes are cleared and gritted by Westmorland and Furness.<br>-If prolonged could ask the Parish Handyman to clear routes on footpaths etc.<br>-Check in on vulnerable residents that may not be able to get out for food supplies etc. Make sure they are still able to keep warm etc. |
| Storms and gales                         | Damage to buildings, power and communications network.                                                                                                                                                                                 | -Information in local newsletter / social media to encourage preparing for winter.<br>-Promote the free Priority Service Register (Electricity NW) for residents most at risk.                                                                                                      | -Report any damage e.g. fallen trees that are blocking highways etc.<br>-Local farmers/ landowners may help to remove debris blocking roads etc.                                                                                                                                                        |

|                                   |                                                                             |                                                                                                   |                                                                                                                                                                                          |
|-----------------------------------|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                             | -Identify existing local groups and networks which may be in contact with residents most at risk. | -Asses any damage to community buildings.<br>-Open up place of safety etc. (as above) if power network is down.                                                                          |
| Heat wave                         | Danger to life, especially older/vulnerable people, open water accidents.   | -Promote safe open water use e.g. cascade down channels when received.                            | -If a prolonged drought can pass on information regarding affected water supplies.<br>-If water supplies are affected work with water supplier to coordinate bottled water distribution. |
| Influenza type disease (pandemic) | Deaths, pressure on local/national health services, a 'lockdown' situation. | -Lessons learnt from previous pandemic.                                                           | -Distribute any national/ regional information/guidance as received.<br>-Provide assistance to vulnerable as able and necessary.                                                         |



## 5. COMMUNITY CONTACTS & RESOURCES

These are Volunteers who have indicated that they would be prepared to help in the event of an emergency, and what they may be able to offer. The offer of help / resources / skills is intended only as a guide to assist the Community Response Group in identifying who may be most appropriate to carry out activities.

**The information in this list is restricted to the Community Response Group. It is not for general distribution.**

Unrestricted copies of the Plan may be made available by deleting this contact list before distribution. An electronic copy of the plan will also be made accessible to local authorities and emergency services via Resilience Direct.

(If a coordinated volunteer response is planned e.g., door-knocking to warn and inform of flood warning or snow clearance of key areas, further details may be needed such as maps, protective clothing provided, training undertaken etc.)

| <b>Volunteer/Community Contact Details</b> |                                       |                                        |                                                                              |
|--------------------------------------------|---------------------------------------|----------------------------------------|------------------------------------------------------------------------------|
| <b>Name</b>                                | <b>Position / Group (if relevant)</b> | <b>Contact (Address, Phone, Email)</b> | <b>Offer of help / resources / skills</b>                                    |
| <b>Phill Alder</b>                         | <b>Flood Group</b>                    |                                        | <b>Part of the Flood Group.</b>                                              |
| <b>Gill Alder</b>                          | <b>Flood Group</b>                    |                                        | <b>Part of the Flood Group.</b>                                              |
| <b>Sally Gibson</b>                        | <b>Flood Group</b>                    |                                        | <b>Part of the Flood Group.</b>                                              |
| <b>Matthew Huck</b>                        | <b>Local Farmer</b>                   | Contact Will Huck                      | <b>May be able to help by providing machinery e.g. tractor, trailer etc.</b> |
| <b>Croppers PLC</b>                        | <b>Local Factory</b>                  | Daytime: 01539 722002                  | <b>May be able to offer resources, equipment, staff etc.</b>                 |

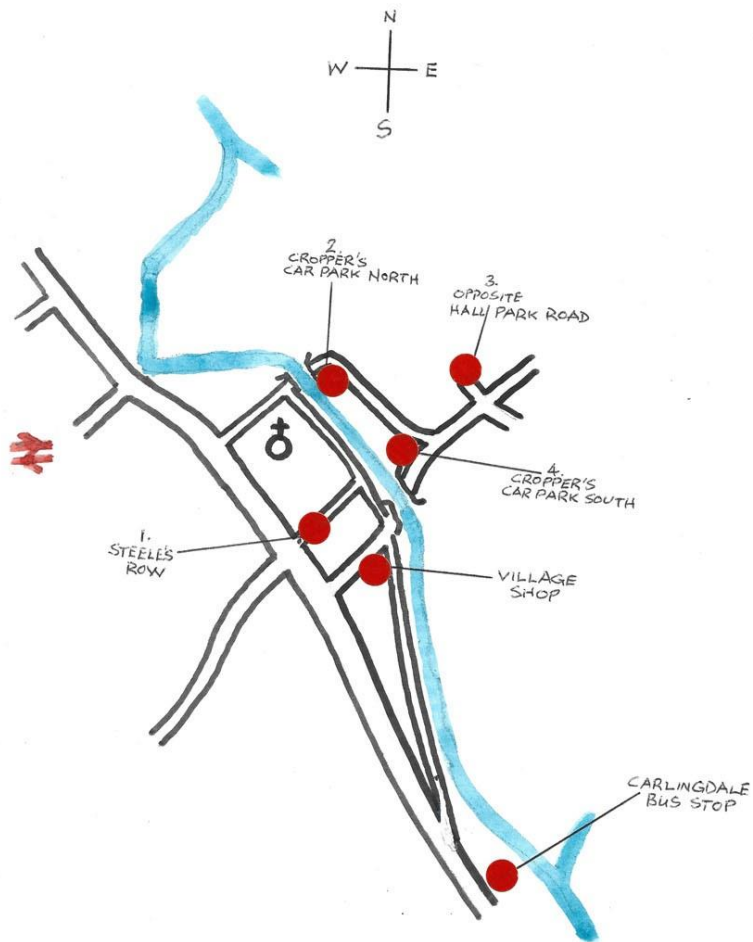
**A call will be put out on social media channels, word of mouth etc. for volunteers if required.**

**Flooding is the most common and likely emergency in the Parish. The Flood Group has recently been working on the flood response in the village. Any flooding events will be reported to Westmorland and Furness Council by emailing: [LLFA@westmorlandandfurness.gov.uk](mailto:LLFA@westmorlandandfurness.gov.uk)**

- 1. The Flood pumps have been serviced and tested. They, along with fuel are stored in the garage with a green door opposite the village shop.**
- 2. There are now six yellow grit bins located around the village close to areas at risk of flooding, they are stocked with sand bags for use (please see map below). There are also sand bags located at the garages on the Millennium Green.**
- 3. If you require access to a flood pump or any help please contact one of the following:**
  - Will Huck- 07557 148411**
  - Phill Alder- 07977 148862**
  - Gill Alder- 07815 309863**
  - Sally Gibson- 07725 257364**



## Position of sandbag bins around Burneside



|                         |                                                                                  |                                 |                       |
|-------------------------|----------------------------------------------------------------------------------|---------------------------------|-----------------------|
|                         |                                                                                  |                                 |                       |
| <b>Place of Safety:</b> |                                                                                  |                                 |                       |
| <b>Location Name</b>    | <b>Location Address</b>                                                          | <b>Key-Holder Name</b>          | <b>Contact Number</b> |
| St Oswald's Church      | Burneside, Kendal Cumbria,<br>LA9 6QX (What3words:<br>reseller/clutter/advances) | William Huck<br><br>Liz Bingham |                       |

## 6. PLACE OF SAFETY:

District councils are responsible for setting up Emergency Assistance Centres (EAC) during an emergency, which are run by council staff and may be used for a range of purposes, depending on the situation. Many schools, churches and community buildings are designated EACs.

However, it may be necessary to set up a temporary community-run Place of Safety e.g., for stranded travellers or people evacuated from their homes.

In our community, the place of safety will be: **St Oswald's Church, Burneside, Cumbria, LA9 6QX (What3words: reseller/clutter/advances)**

The CRG will contact the key-holder and other volunteers as necessary: **(recorded on 5. COMMUNITY CONTACTS & RESOURCES)**



## 7. COMMUNICATION CONTACTS

| Organisation                                                | Phone                                                                                                                                                 | Website / Twitter                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Emergency Services</b>                                   | <b>999</b>                                                                                                                                            |                                                                                                                                                                                                                                                                                                                         |
| <b>Police:</b><br>(non-emergency)                           | 101                                                                                                                                                   | <a href="http://www.cumbria.police.uk">www.cumbria.police.uk</a><br><a href="https://twitter.com/Cumbriapolice">@Cumbriapolice</a>                                                                                                                                                                                      |
| <b>Nearby Town/Parish Council</b>                           | Kendal TC: 01539 793490<br><br>Staveley with Ings PC: 01539 729382<br><br>Crook and Winster PC<br><br>Skelsmergh and Scalthwaiterigg PC: 07841 591223 | <a href="mailto:office@www.kendaltowncouncil.gov.uk">office@www.kendaltowncouncil.gov.uk</a><br><br><a href="mailto:staveleyings.parish@gmail.com">staveleyings.parish@gmail.com</a><br><br>Contact Kevin Price (contact details on page 2)<br><br><a href="mailto:clerk@skelscalpc.org.uk">clerk@skelscalpc.org.uk</a> |
| <b>Westmorland and Furness Council</b>                      | 0300 373 3300                                                                                                                                         | <a href="https://www.westmorlandandfurness.gov.uk/">https://www.westmorlandandfurness.gov.uk/</a>                                                                                                                                                                                                                       |
| <b>NHS:</b>                                                 |                                                                                                                                                       | <a href="http://www.nhs.uk">www.nhs.uk</a><br><a href="https://twitter.com/NHSEngland">@NHSEngland</a>                                                                                                                                                                                                                  |
| <b>Westmorland General Hospital</b>                         | 01539 732288                                                                                                                                          |                                                                                                                                                                                                                                                                                                                         |
| <b>Environment Agency / Floodline:</b>                      | 0345 988 1188                                                                                                                                         | <a href="http://flood-warning-information.service.gov.uk">flood-warning-information.service.gov.uk</a><br><a href="https://twitter.com/EnvAgencyNW">@EnvAgencyNW</a>                                                                                                                                                    |
| <b>Met Office:</b><br>(forecast & weather warnings)         |                                                                                                                                                       | <a href="http://www.metoffice.gov.uk">www.metoffice.gov.uk</a><br><a href="https://twitter.com/metoffice">@metoffice</a>                                                                                                                                                                                                |
| <b>Electricity North West:</b><br>(electricity)             | 105 (power cut)<br>0800 195 4141                                                                                                                      | <a href="http://www.enwl.co.uk">www.enwl.co.uk</a><br><a href="https://twitter.com/electricityNW">@electricityNW</a>                                                                                                                                                                                                    |
| <b>National Grid:</b><br>(gas / carbon monoxide)            | <b>0800 111 999</b>                                                                                                                                   | <a href="http://www.nationalgridgas.com/safety-and-emergencies">www.nationalgridgas.com/safety-and-emergencies</a><br><a href="https://twitter.com/nationalgriduk">@nationalgriduk</a>                                                                                                                                  |
| <b>United Utilities:</b><br>(water incl. sewerage flooding) | 0345 672 3723                                                                                                                                         | <a href="http://www.unitedutilities.com/emergencies">www.unitedutilities.com/emergencies</a><br><a href="https://twitter.com/unitedutilities">@unitedutilities</a>                                                                                                                                                      |



| Local social media platforms |                                                                                           |
|------------------------------|-------------------------------------------------------------------------------------------|
| <b>Facebook:</b>             | Burneside Past and Present/ Burneside Present and Future/ Burneside Residents Association |
| <b>Twitter:</b>              | N/A                                                                                       |
| <b>Website:</b>              | <a href="https://burneside-pc.gov.uk/">https://burneside-pc.gov.uk/</a>                   |

## 8. PLAN REVIEW AND UPDATE

In order to keep details up to date, this plan, plus any supplementary documents, volunteer contact lists, risk assessment etc., will be reviewed and updated as needed.

The plan will be reviewed **annually**, by **Burneside Parish Council**. The next date for review will be **13/11/2026**.

Following review, an updated electronic copy of the unrestricted plan will be made available to local authorities and emergency services via Resilience Direct.

During an emergency, volunteers will keep a record of actions taken. These will be entered in to a central log, kept by the CRG, so that they can be evaluated, and the plan altered if necessary. Information can be entered at the time, or directly after the emergency.